

April 01, 2024

The Town Council of the Town of Oxford met in regular session on Monday, April 01, 2024. Rusty Hoaks, Jim Deckard, and Terry Zink were present. Town employees and department heads present included Training Clerk Linda Ralston, Utility Clerk Hope Dunning, Kurt Lord & John Stone from the Utility Department, Marshal Aaron May, Fire Chief Justin Bice. Guests included John Edgerly, William Porter, Tina Porter, Dale Muller, Brandi Muller, Karen Barnard, Reagan Hall, Chico Marin, Cindy Millburg, Sally Zink, Joyce Anderson, Richard (Dick) Burton, Shirley Zink, Ava Horn, Zack Horn, Jessica Doyle and Fairly Creech. This meeting was recorded; a digital copy of which is available upon request.

Hoaks opened the meeting at 7:01 p.m.

Utility Clerk's Report: Disconnect list was presented. Jessica Doyle was present to and arranged to pay on Friday, April 5th. Amber Krick sent a letter requesting to pay \$75.00 April 1st and remaining to be paid 2 weeks later. Deckard made a motion to accept the disconnect list. Zink seconded and the motion passed.

Minutes: Tina Coffman was not present to present minutes.

Clerk-Treasurer Report: Ralston presented claims for Clerk-Treasurer, Deanna Sutherlin. Deckard made a motion to accept claims which include invoices from Dinges Fire for helmets in the amount of \$2178.82. Zink seconded and the motion passed. Ralston presented a new lease agreement from Community Action. The new lease has rent increasing to \$550.00 starting June 2024. Deckard made a motion to accept the new lease agreement. Zink seconded and the motion passed. Printer quotes were presented and tabled until the next meeting. Ralston reported that the weekly sanitation pickup will remain on Mondays. The Utility dumpster and extra item pickup is changing to Tuesdays. Salary ordinance for new Clerk-Treasurer was presented and Deckard made a motion to table salary ordinance until the next meeting with Zink as a second and motion passed. Ralston questioned paying the Clerk-Treasurer and was instructed to pay her the base salary listed on the ordinance.

Asst. Superintendent Report: Kurt had sent both gas detectors (Utility & Fire) for annual calibration. Utility gas meter needs repairs costing \$1057.28. It is 10+ years old. A new meter is \$2700.00. Fire Department's meter at a cost of \$750.00 for calibration and plans on having EMA cover that calibration cost. Hoaks made a motion to purchase a new gas meter for Utility with Deckard as a second and the motion passed. Right of way permit for Mainstream was discussed. Hydrant Flushing will start night of April 25th into the morning of the 26th. Brush chipping begins Friday. Hoaks is supposed to get quotes for mowers from BobCat & Kurt is supposed to get quotes as well.

Marshal Report: May reported that his vehicle needs an O² sensor replaced. He was waiting on a quote & to check if is covered under warranty. 1 Pit-Bull is on 30 day notice.

Fire Dept. Report: Bice inquired about an extra radio that Aaron is going to give to the fire department. Bice wants his weeds sprayed. Fire Department is working on billing. 13 members on the department. Bice attended to get clarification that if there are Utility employees on the volunteer fire department, they would not be docked pay if needed for a call. After discussion, it was agreed that if a Utility worker was on the fire department, they would be paid if called for a fire.

Old Business: Gwen needs insurance for her event and if she has food vendors, they will need health permits.

New, Outside Business Guests, Oxford Citizens & Business Guests: Ana Horn presented mockup pictures of her mural idea. John Stone wants 15 ton dirt.

Around the table concerns: Hoaks presented a quote for a flat bed Chevy truck for running samples for \$7000.00 Deckard made a motion to purchase the truck from ProSource in Otterbein. Zink seconded and the motion passed. Maureen Hayden presented "Free" reports that Commonwealth will complete for us. Water Loss Audit & Lead Service Line

Deckard made a motion to adjourn the meeting, seconded by Zink; the motion passed. The meeting adjourned at 8:01 p.m. The next regular Town Council meeting is Monday, April 15, 2024, at 7:00 p.m. at the Oxford Town Hall. The public is welcome and invited to attend.

Submitted by Linda Ralston
LINDA RALSTON – UTILITY TRAINER

Approved by Rusty Hoaks
RUSTY HOAKS, COUNCIL PRESIDENT

Date Approved April 1, 2024