February 27, 2025

The Town Council of the Town of Oxford met for a special meeting on Thursday February 27, 2025 at 6:00 p.m. at the Town Hall. Tina Coffman, Nate Foster, Terry Zink, Cindy Millburg and Austin Rennick were present. Town employees and department heads present included Clerk-Treasurer Tina Porter and Fire Chief Justin Bice. Town Attorneys present were Jud and Ingrid Barce.

Meeting was called to order by Coffman at 6:00 pm – Quorum present

Claims: Were presented in the amount of 196,015.54. Foster made a motion to approve the claims. Millburg seconded. None opposed.

Minutes: No minutes were presented for approval.

Clerk Treasurer's Report: Porter presented the temporary service agreement for the spring cleanup cost from Republic, as well as provided information regarding an already set price increase of the regular weekly sanitation pickup for the town. An agreement with KIRPC was presented for their costs of the Downtown Revitalization Project. To streamline the transition to moving to the new building a request to consider a council member to be designated as the New Town Hall Liaison was presented. A request for a special meeting to be arranged for the council to discuss the Pine Village Water Project. Porter finally reminded the council about the opening bid meeting that is set for March 7th at 3pm for the Water Project.

Fire Department Report: Bice informed the council of his previous requests to increase the annual amount provided by the town to the Fire Department and his now current request for that. Bice presented summary reports created by the Fire Department to the council to show an increase of runs over the years as well as an overview of expenses from last year. Bice also explained to the council about the billing company being used and claims still outstanding with them. Porter provided information about the department budget and how recent changes affect those numbers. Bice explained to the council how the volunteers are paid out, minimums to be paid, and what the department considers active to receive a payout, along with requirements to be an officer within the department. Alisa Noble, Oak Grove Township Trustee explained to the council the Townships position in contributing to the Fire Department, the establishment of the Cumulative Firefighting Building and Equipment Fund, and the challenges of building or even maintaining that fund with the current payout amount contracted to the town. Discussion ensued about previous contracts and Ordinances and what a new contract might look like.

Old Business: Foster made a motion for the Republic agreement for the spring cleanup to be signed. Millburg seconded. None opposed.
Barce will work towards getting things ready for the increase in sanitation rates.
Millburg made a motion to approve signing the Downtown Revitalization agreement with KIRPC. Rennick seconded. None opposed.
Contracts for Huston Electric and HAP were tabled as the council requested multiple quotes for those services.
Millburg made a motion to donate $1000 each to Discover Oxford and for Dan Patch Sponsorship. Rennick seconded. None opposed.

New Business: Rennick made a motion for Foster to be the liaison for the New Town Hall building. Zink seconded. None opposed.

Millburg made a motion to hold a special meeting March 13th at 6pm to discuss the purposed Pine Village Water project. Foster seconded. None opposed.

Foster made a motion to adjourn the meeting. Zink seconded. None opposed. Meeting was adjourned at 7:05p.m.

The next regular meeting is Monday March 3, 2025, at 7:00 p.m. at the Oxford Town Hall. The public is welcome and invited to attend.

Submitted by Tina Porter
TINA PORTER, CLERK-TREASURER

Approved by Tina Coffman
TINA COFFMAN, COUNCIL PRESIDENT

Date Approved 3-17-25