

March 13, 2025

The Town Council of the Town of Oxford met for a special meeting on Thursday March 13, 2025 at 6:00 p.m. at the Town Hall. Tina Coffman, Nate Foster, Terry Zink, Cindy Millburg and Austin Rennick were present. Town employees and department heads present included Clerk-Treasurer Tina Porter and Fire Chief Justin Bice. Town Attorney Jud Barce was present.

Meeting was called to order by Coffman at 6:04 pm – Quorum present

Claims: No claims were presented.

Minutes: February 18th and 27th meeting minutes were presented. Foster made a motion to approve the minutes. Millburg seconded. None opposed.

Clerk Treasurer's Report: Discussion about various ordinances needing added, updated or revised took place between council, town attorney and Clerk-Treasurer as well as how those ordinances are made available to the public. Porter presented a contract from the previous town attorney Cliff Robinson to stay as local bond counsel for the water project and Ordinance 2025-0313 Regarding Procedures for Allowing Access to Public Records. Discussion was also had about implementing a rebate policy. Porter then requested council approval to pay three Menard invoices that were recently discovered from last year that receipts for are not available.

Old Business: Coffman discussed a water project that Pine Village is considering and what they might be asking of the Town of Oxford if they decide to move forward. Barce explained everything at this time is exploratory where they are just looking at what the project might cost and what possible funding might be available.

Discussion took place regarding the previous Fire Department contract and what changes might need to be made for a future contract. Rennick then presented information from the Fire Departments last monthly meeting.

New Business: Council tabled the contract for Cliff Robinson, pending further information.

Foster made a motion to approve Ordinance 2025-0313 Regarding Procedures for Allowing Access to Public Records. Millburg seconded. None opposed.

The Menards Rebate Policy will be added to the purchase policy for future acceptance.

Millburg made a motion to approve Menards Invoices without receipts. Rennick seconded. None opposed.

Around the Table Concerns: Foster updated council on quotes being obtained regarding the new Town Hall building. Barce discussed a request for a special zoning ordinance for a portion of the town.

Foster made a motion to adjourn the meeting. Rennick seconded. None opposed. Meeting was adjourned at 7:30p.m.

The next regular meeting is Monday March 17, 2025, at 7:00 p.m. at the Oxford Town Hall. The public is welcome and invited to attend.

Submitted by Tina Porter
TINA PORTER, CLERK-TREASURER

Approved by Tina Coffman
TINA COFFMAN, COUNCIL PRESIDENT

Date Approved 4-7-2025