

April 21, 2025

The Town Council of the Town of Oxford met for a regular meeting on Monday April 21, 2025, at 7:00 p.m. at the Town Hall. Tina Coffman, Nate Foster, Terry Zink, Cindy Millburg and Austin Rennick were present. Town employees and department heads present included Clerk-Treasurer Tina Porter and Assistant Superintendent Kurtis Lord.

Meeting was called to order by Coffman at 7:02 pm – Quorum present

Foster made a motion to suspend the rules to approve Ordinance 2025-0421A on first read. Rennick seconded. None opposed.

Millburg made a motion to accept Ordinance 2025-0421A. Zink seconded. None opposed.

Minutes: Rennick made a motion to accept minutes from the March 17, 2025, Regular Meeting and the April 7, 2025, Executive and Regular Meetings. Millburg seconded. None opposed.

Claims: Claims in the amount of 54,303.45 were presented. Foster made a motion to accept claims. Zink seconded. None opposed.

Clerk Treasurer's Report: Porter presented for council consideration: requests from residents for utility payment arrangements, an interlocal agreement for a possible future project, a fee schedule ordinance to amend and/or add various fees the town charges, an ordinance to amend penalties for violations, to consider discontinuation town provided burn barrels or increasing those fees, to set a special meeting date for public hearing for additional appropriation ordinance, a request from a building owner for a refund of bill and stopping of future bills due to no water being used, and a request for port a johns to be placed at the park until facilities are repaired.

Assistant Superintendent's Report: Lord announced Laborer John Stone's resignation from the town. Lord also discussed a plan for replacing street signs.

Marshal's Report: Porter read a statement sent from May updating council on process for handling ordinance violations in conjunction of spring clean up as well as information about a local grant being sought for department equipment.

Fire Department Report: Rennick reported the department was looking into quotes for helmets. Porter reported information received from SBoA regarding discussions of future contracts with the department, as well as relayed information regarding possible incompatibilities with switching to mainstream phone lines at the fire department.

Business Guests: Brooke Sauter, local business owner, introduced herself and informed the council of her business plans for the building she recently purchased. Sauter discussed an upcoming event being held at the business and desire to utilize the town square as a picnic area for the group putting on the scheduled event.

Maureen Hayden from Commonwealth Engineers presented a payment request to Rod Green for the Benton Street extension project, and an amendment for the Water Utility Improvements for Commonwealth to start on emerging contaminate testing. Hayden with assistance from Lord explained the need of this testing, and Hayden explained the grant portion of the SRF funding that will cover this amendment. Hayden also requested a meeting between the council and the engineers to sit down before the actual project starts. Discussion was also had regarding the possible future Pine Village project.

Public Comment: 3 residents in attendance spoke up to request the council to keep burn barrels in town. Clarification was provided that even if the town no longer provided the barrels that residents would still be able to burn allowed items, just responsible for their own containers. An update was requested about the progress on the town mural. Information was provided that the artist has reached out to the town to work out logistics at finishing up the project. Resident requested information about repair of potholes in town. Lord explained discussions he has already had, and planning being put in

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place pertaining to getting this work started for the year. Resident informed council about borings that had been done at Academy Park and now just awaiting results to find out if placement of pickleball court in that area will be okay. Discussion was had regarding park activities and equipment available to residents.

New Business: Millburg made a motion to approve the payment arrangements submitted. Foster seconded. None opposed. Council tabled the interlocal agreement until it is needed.

Rennick made a motion to set a Public Hearing for the request of an additional appropriation for May 15, 2025 at 7:00 pm. Foster seconded. None opposed.

Discontinuation of burn barrels and the fee schedule ordinance were both tabled for a special meeting on May 15, 2025 in conjunction with the scheduled Special Hearing.

No motion was made on refunding of water bills and no longer charging for service that was requested by one individual as that would require a change to the billing and rate ordinance, which was not being considered by council at this time.

Council requested more information be obtained for the port a john to be placed at the park.

Council stated they wanted to keep the job opening posted at this time for the Deputy Marshal position.

Foster made a motion to adjourn the meeting. Millburg seconded. None opposed. Meeting was adjourned at 8:12 pm.

The next regular meeting is Monday May 19, 2025, at 7:00 p.m. at the Oxford Town Hall. The public is welcome and invited to attend.

Submitted by Tina Porter
TINA PORTER, CLERK-TREASURER

Approved by Tina Coffman
TINA COFFMAN, COUNCIL PRESIDENT

Date Approved 5/5/25