

Jun 2, 2025

The Town Council of the Town of Oxford met for a regular meeting on Jun 2, 2025, at 7:00 p.m. at the Town Hall. Tina Coffman, Nate Foster, Cindy Millburg, and Terry Zink were present. Town employees and department heads present included Clerk-Treasurer Tina Porter and Marshal Aaron May.

Meeting was called to order by Coffman at 7:00 pm – Quorum present

Minutes: Millburg made a motion to accept the minutes from the May 15th Executive Session, May 15th Special Meeting/Public Hearing and May 19th, 2025 meeting. Foster seconded. None opposed.

Claims: Rennick made a motion to accept claims in the amount of \$117,927.73. Foster seconded. None opposed.

Clerk Treasurer's Report: Porter provided information from the Clerk's office as well as the Utility Department as follows: Information about live streaming requirements and attempts to get that implemented, an additional appropriation that was approved from DLGF, legal counsel coming to inspect records over PFAS settlement case, a meeting that has been setup to discuss utility ordinances with town attorney, a pre-construction meeting for the water project that was looking to be set for June 9th, a start date of June 9th for the new hire to cover mowing duties, the Codified Ordinances that were sent in and are now available on the towns website, invoices for Commonwealth that are still be reviewed before being submitted for payment, more information about the temporary server that was put in place for the Clerk's office – how it is working and other options being looked at, the completion of the Dan Patch Mural, a letter received through Discover Oxford of INDOT's proposal to skip all work within the square during their upcoming road project due to the request to not disturb the brick, information received about SRF compliance, quotes received for Old Academy shelter storm damage, a request from Lucky Pines 4H to utilize a town spigot for an upcoming fundraiser, request to pursue quotes for a hydrant meter along with putting together bulk/wholesale water rates, park restroom facility parts being delivered and expected to be installed before ball tournament, an email received from the Youth League asking for issues with facility maintenance and planning to be addressed, issues with the other town department not responding to emails regarding official town business in a timely manner, status of quotes for the new town hall building, request for clarification on servicing of burn barrels while council decides updating fees and ordinances.

Marshal's Report: May updated the council on the dog equipment tools that had been discussed previously. He was able to get an existing department firearm converted to a less lethal and will pursue certification on that equipment. Had quotes for an animal catch pole, and a crate. Stated he obtained a quote for a trade in of another department shotgun currently in storage that he would like to use towards upgrading his currently used firearm. May also informed the council he would be looking for street light outages this week for the month. Coffman asked if May would be able to cover mowing violations.

Business Guests: Heather Deno - President of the Benton County Chamber of Commerce explained how the Chamber has been revamped with plans to be present in and for all the towns within Benton County. Deno stated the Chamber will be rotating towns for their monthly meetings, has plans to have a reoccurring presence at town hall meetings, conduct ribbon cuttings, and are looking to hold a business expo in the future.

Public Comment: A resident asked about people living full-time in RVs in town. May explained Matt Hull was looking into the situation as it falls under county ordinances. Another resident confirmed that people are living in the 2 RVs. An update on street repairs and the splashpad was requested. Coffman explained that once the mowing has been caught up with the new hire coming in the street repairs should start as well as getting the splash pad running. The park committee wanted to know if the town would allow a mural painting on the restroom building at Old Academy Park. Council stated they would not be opposed to looking at ideas and plans. A resident complained about tall grass at a property on the corner of Smith & Dan Patch and an area by the golf course. The same resident expressed concern about a couple of trees

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out by the Justus Cemetery that look like they could come down but not sure who the property is owned by – town, county or private. Rennick stated he could reach out and see what information he could find.

New Business: Disconnects were questioned by Coffman. Porter explained the disconnects presented are in line with the way the current ordinance is set and are for those who had not paid the bill that was due on May 5th. A motion to approve disconnects was made by Foster. Seconded by Rennick. None opposed.

Foster made a motion to approve the one payment arrangement. Millburg seconded.

Discussion about the storm damage quotes took place. Rennick made a motion to approve the quote received from Knowles Construction LLC. Millburg seconded. None opposed.

Millburg made a motion for Lucky Pines 4H to use the town spigot for fundraising on June 12th. Foster seconded. None opposed.

The council stated it would be okay to pursue quotes for a hydrant meter and look into bulk water rates.

Coffman will reach out to the Youth League to discuss their concerns.

Rennick will reach out to the Fire Department about communication issues.

Old Business: Foster made a motion to approve JLG's quote for work on the new town hall building. Rennick seconded. None opposed.

Millburg made a motion to temporarily stop the service of burn barrels until an ordinance and/or fee schedule was approved by the council. Foster seconded. None opposed.

Around the Table Concerns: Council looked over a rough draft of a job description for the Assistant Superintendent position the Coffman had presented. Rennick asked about online issues for water billing. Porter explained how those bills had to be regenerated and reuploaded due to the new trash rate not populating correctly even though they did for the paper bills. Millburg asked about barking dogs in town. May explained there was an ordinance and to call it in when it is an issue. Rennick stated dispatch could be called for that as well. Foster stated he would reach out to JLG to coordinate that work starting.

Millburg made a motion to adjourn the meeting. Foster seconded. None opposed. Meeting was adjourned at 7:55 p.m.

The next regular meeting is Monday June 16, 2025, at 7:00 p.m. at the Oxford Town Hall. The public is welcome and invited to attend.

Submitted by Tina Porter
TINA PORTER, CLERK-TREASURER

Approved by Tina Coffman
TINA COFFMAN, COUNCIL PRESIDENT

Date Approved 6-16-2025