

May 15, 2025

The Town Council of the Town of Oxford met for a Special Meeting and held a Public Hearing on Thursday May 15, 2025 starting at 7:00 p.m. at the Town Hall. Tina Coffman, Nate Foster, Terry Zink, and Cindy Millburg were present. Town employees and department heads present included Clerk-Treasurer Tina Porter.

Meeting was called to order by Coffman at 7:00 pm – Quorum present

Public Hearing was opened by Coffman at 7:01 pm

Porter presented the proposed 2025-0515A Ordinance and informed residents of their rights within the hearing.

Public comments were heard.

Foster made a motion to adjourn the Public Hearing. Millburg seconded. None opposed. Public Hearing was adjourned at 7:05 p.m.

Claims: Millburg made a motion to accept claims of \$702. Zink seconded. None opposed.

Clerk Treasurer's Report: Porter presented more information for the council to consider regarding burn barrel service the town has been providing, the ordinance for amending penalties, for reimbursement rates and fees as well as the revised salary ordinance.

Porter reported a request to the town attorney to investigate a possible lawn care agreement that was made previously for a parcel that the town has easement rights on, and a meeting request to be set to review utility/billing ordinances.

An update on applicants for the part time laborer position was given and EDA Federal Interest paperwork requiring council president signature was presented.

Utility Report: Porter presented a request on behalf of the utility department for the council to approve Water Solution Unlimited to be the approved vendor for 2025 for the department's chemicals as they are the only supplier available in the area and to approve a quote from them.

Fire Department: Porter presented a request on behalf of the fire department for the council to approve Impact Rescue LLC as the approved vendor for 2025 for the department's tool servicing as they are the only vendor available in the area for that service. A quote was also presented for council approval from that company.

Public Comment: No comment from the public.

New Business: Foster made a motion to accept Water Solutions Unlimited as the approved vendor for chemicals for the remainder of 2025. Millburg seconded. None opposed.

Millburg made a motion to approve the quote from Water Solutions Unlimited for the chemical order presented. Foster seconded. None opposed.

Foster made a motion to accept Impact Rescue LLC as the approved vendor for servicing the Fire Department tools for the remainder of 2025 and to approve their quote for service presented. Millburg seconded. None opposed.

Old Business: Millburg made a motion to approve the Additional Appropriation Ordinance 2025-0515A. Foster seconded. None opposed.

Foster made a motion to approve the Amending Chapter 10 Regarding Penalties Ordinance 2025-0515B. Millburg seconded. None opposed.

Millburg made a motion to approve the Reimbursement Rates and Fees Charged Ordinance 2025-0515C. Foster seconded. None opposed.

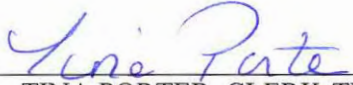
Zink made a motion to approve the 2025 Salary Ordinance Revision 2025-0515D. Foster seconded. None opposed.

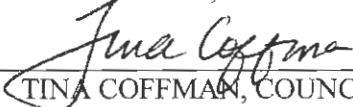
Business Guests: Rob Bellucci from Commonwealth Engineer's presented information about the various water projects, both in progress as well as in discussion, within the Town of Oxford. Bellucci stated while the Benton Street Water/Sewer Extension has not started construction the contractual completion date is still possible to be met. Explanation was given as to how the Water Improvement Utility Improvements Project came to be split into the two phases and how the funding sources available work with the projects. Possible funding sources to pursue for the Phase II project were discussed as well as possibilities to be part of a project that Pine Village is considering. Bellucci requested Phase I construction contracts and an INDOT permit to be signed, as well as SRF disbursements #9 and #10 to be approved and signed. Bellucci also explained to the council how information will be disseminated to keep the town and community informed along the way.

Millburg made a motion to approve SRF Disbursements #9 and #10 contingent upon Porter talking to Commonwealth CFO to get questions answered. Foster seconded. None opposed.

Foster made a motion to adjourn the meeting. Millburg seconded. None opposed. Meeting was adjourned at 8:30 p.m.

The next regular meeting is Monday March 19, 2025, at 7:00 p.m. at the Oxford Town Hall. The public is welcome and invited to attend.

Submitted by 
TINA PORTER, CLERK-TREASURER

Approved by 
TINA COFFMAN, COUNCIL PRESIDENT

Date Approved 6-2-2025