

July 3, 2025

The Town Council of the Town of Oxford met for a Special Meeting on Thursday, July 3, 2025, at 11:00 a.m. at the Town Hall. Tina Coffman, Nate Foster, and Austin Rennick were present. Town employees and department heads present included Clerk-Treasurer Tina Porter, Assistant Superintendent Kurt Lord and Fire Chief Justin Bice.

Meeting was called to order by Coffman at 11:00 a.m. – Quorum present.

Water Project on Howard Street: Lord updated the council on the water project that had begun on Howard Street. He stated that upon initial exterior inspection the main at this location still appears to be in good condition and the question came up as to if the section still needed replaced. It was the consensus that due to the age, 40+ years, and unknown internal condition, as well as factoring in funding logistics for any changes to the project that it is still advised to move forward with replacing this section. Lord asked council approval proceeding with the current plan.

Safer Grant Application: Bice explained the SAFER grant he would like to apply for and why it would benefit the department. The grant request includes: Four SCBA training packs to address training needs and consistency. Two sets of turnout gear annually for the next four years for new hires (excluding helmets). Bice stated the grant has no matching requirement.

Bulk Fuel Tank Proposal: Discussion took place on installing a bulk diesel tank due to various issues that come up from using the current fuel card system. Keystone would provide the 300-gallon tank if fuel is purchased through them. Security measures were also discussed.

Fire Department Budget Status: Porter reported a tight remaining fire department budget. A request was made for the council to consider a spending freeze for the department, requiring council approval for any expenditures, to minimize the need for transfers from other departments. Discussion took place on what that would look like and how future spending would be requested through the council.

Fire Protection Contract & Budget Considerations:

The Council and Fire Chief discussed amendments to the fire protection contract which need to be further discussed with the Town Attorney.

Public Comment: No attendance from the public at this meeting.

New Business: Foster made a motion to proceed with the construction on Howard Street as recommended by Lord. Rennick seconded. None opposed.

Rennick made a motion for the Fire Department to proceed in applying for the Safer Grant. Foster seconded. None opposed.

Foster made a motion to place a spending freeze on the Fire Department. Rennick seconded. None opposed.

Old Business: Council requested more quotes for electrical portion of the proposed bulk fuel tank request.

Foster made a motion to adjourn the meeting. Rennick seconded. None opposed. Meeting was adjourned at 12:37 p.m.

The next regular meeting is Monday July 7, 2025, at 7:00 p.m. at the Oxford Town Hall. The public is invited to attend.

Submitted by

Tina Porter
TINA PORTER, CLERK-TREASURER

Approved by

Tina Coffman
TINA COFFMAN, COUNCIL PRESIDENT

Date Approved

7-21-2025