

September 2, 2025

The Town Council of the Town of Oxford met for a regular meeting on September 2, 2025, at 7:00 p.m. at the Town Hall. Tina Coffman, Nate Foster, Terry Zink, and Cindy Millburg were present. Town employees and department heads present included Clerk-Treasurer Tina Porter, Assistant Superintendent Kurt Lord, and Marshal Aaron May.

Meeting was called to order by Coffman at 7:00 p.m. – Quorum present

Agenda: A motion to approve the agenda with the addition of Ordinance 2025-0902 regarding trash collection fees was made by Foster. Zink seconded. None opposed.

Claims: Foster made a motion to accept claims in the amount of \$282,045.26. Millburg seconded. None opposed.

Minutes: Foster made a motion to accept the minutes for the August 4, 18, and 25, 2025 meetings. Zink seconded. None opposed.

Disconnects: Millburg made a motion to approve the disconnect list. Foster seconded. None opposed.

Clerk Treasurer's Report: Porter discussed adjustments to the proposed 2026 budget, an "Agreement for Reimbursement" drawn up for the newly hired Deputy Marshal, and employee benefit options were reviewed for 2026.

Marshal's Report: May discussed training timeline for new Deputy Marshal, recent citations for ordinance violations, response to certified letters being sent out, as well as upcoming deadlines for others.

Assistant Superintendent's Report: Lord presented a list and explained to the council what equipment items for the department need to be replaced, traded or sold. Current and future department projects were presented as; sprucing up the park, starting locates to replace some of the street signs, cleanup at the lagoon, and plans to do patchwork on roads this fall. Lord also stated he is still working closely with Atlas and making sure he is available when/if they need him.

Fire Department's Report: Quotes for battery replacements was presented to the council for approval.

Business Guests: Ian Wilson, on behalf of the Pine Apartments, was on the agenda however was not present. Town Attorney from Barce & Redlin, Ingrid Barce was present and stated to the council regarding the issue Mr. Wilson was to be presenting on that options for Mr. Wilson would be to reduce the meter size or place meters on each unit at his cost. Rob Bellucci from Commonwealth Engineers discussed progress of the water project, answered questions regarding road restoration and town employee participation with project work. Bellucci also discussed the progress of the Benton Street project.

Public Comment: Resident expressed concern in the Benton Street area regarding large holes, objects protruding from the ground/road from the construction that has been going on. Another resident asked council about cleaning up of a couple of properties in town. One across from the gas station to which Barce helped explain how that properties issues fall under the county building commissioner another May stated was already under notice and a certified letter had already been sent out.

Old Business: Foster made a motion to approve the revised SRF Disbursement Forms #9, #10, #11, and #12. Millburg seconded. None opposed.

New Business: Millburg made a motion to approve the amendment for the Lead Service Line Services. Foster seconded. None opposed.

Foster made a motion to approve SRF Disbursement Forms #14 and #15. Millburg seconded. None opposed.

Foster made a motion to approve submitting the proposed 2026 Budget to the Gateway. Millburg seconded. None opposed.

Foster made a motion to approve the Agreement for Reimbursement for the new Deputy Marshal. Millburg seconded. None opposed.

Millburg made a motion to remove HSA contributions from the town. Zink seconded. None opposed. All other Employee Benefits will be formally approved with future changes to the Employee Handbook based on council's review and suggestions.

Foster made a motion to approve the quote for the Fire Department batteries from Interstate Batteries.

At 7:47 pm Foster made a motion to adjourn the meeting Millburg seconded. None opposed.

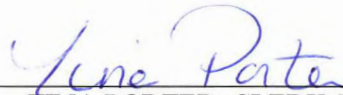
Coffman immediately reopened the meeting for a missed item on the agenda.

Foster made amotion to approve Ordinance 2025-0902 Amending Ordinance 2025-0421 relating to trash collection fees. Zink seconded. None opposed.

Zink made a motion to adjourn the meeting. Millburg seconded. None opposed. Meeting was adjourned at 7:48 p.m.

The next regular meeting is Tuesday September 15, 2025, at 7:00 p.m. at the Oxford Town Hall. The public is welcome and invited to attend.

Submitted by



TINA PORTER, CLERK-TREASURER

Approved by



TINA COFFMAN, COUNCIL PRESIDENT

Date Approved

