

September 15, 2025

The Town Council of the Town of Oxford met for a regular meeting on Monday September 15, 2025, at 7:00 p.m. at the Town Hall. Tina Coffman, Nate Foster, Austin Rennick, and Cindy Millburg were present. Town employees and department heads present included Clerk-Treasurer Tina Porter, Marshal Aaron May, and Fire Chief Justin Bice.

Meeting was called to order by Coffman at 7:00 p.m. – Quorum present

Public Hearing: A Public Hearing on the 2026 proposed budget was held. Notice was given that any ten or more taxpayers may file an objection petition within seven days after the hearing, petition must specify provisions objected to. Public comments were opened. No comments made.

Claims: Foster made a motion to accept claims in the amount of \$57,825.82. Millburg seconded. None opposed.

Minutes: Millburg made a motion to accept the minutes for the September 2, 2025, meeting. Foster seconded. None opposed.

Council Member Austin Rennick left the meeting at 7:04 pm

Clerk Treasurer's Report: Porter explained the request for a deadline and stipulations for pickup on burn barrels, the extension request for the Summer Sprinkling credit, the revision to the 2025 Salary Ordinance, the Establishment of the Benton Community Foundation Fund request and the request for the loan payment to Benton County.

Marshal's Report: May reported no incidents during Dan Patch weekend. Then discussed the progress and training timeline for the new Deputy Marshal, new citations, and progress for existing ordinance violations.

Assistant Superintendent's Report: Council was requested to give a deadline for burn barrels to be picked up by the town at no charge as well as consider stipulations for difficult to access barrels and or those with contents other than ash from allowed burnable items. Quotes were presented for tree damage

Fire Department's Report: Bice discussed HVAC hood project for the station being paid for from the departments fundraiser funds, the pursuing of a grant for aging radios, and update on garage door issues. Bice also requested a meeting to discuss the Fire Department contract which council set for September 23rd, 2025 and stated information about the recent burn ban in place.

Business Guests: Rod Green with Rod Green Excavating along with Brendan Montgomery with Commonwealth Engineers discussed road restoration and contract requirements for the Benton Street project. Details were provided regarding punch-list items, questions about concrete verses asphalt patch, funding, scheduling, and contract modifications to avoid liquidated damages. Camera inspection and mandrel testing options were considered due to technical issues with standard air/water tests.

Heritage House was on the agenda, but no representatives were present.

Ken Smith could not attend. Smith did send an email which was presented to the council from Smith stating an offer to handle Oxford's PASER report this year at no cost and would also assist with grant submission.

Public Comment: Ian Wilson was in attendance and wanted to discuss the Pine Apartments water bill. It was stated to Mr. Wilson that a letter explaining the options available to him per the Town's attorney had been mailed to him. Mr. Wilson asked to be included on the next Council Meeting to which the Town Attorney would be present.

Old Business: A date of October 17, 2025 was agreed upon by council for residents to decide if they wanted their burn barrel picked up by the town at no charge. Council also agreed that the barrels that are to be picked up must be easily accessible, manageable and only have ash contents from allowed burn items.

Foster made a motion to accept the quote from Knowles Construction LLC for work needing done to the new Town Hall building. Millburg seconded. None opposed.

Foster made a motion to accept the quote from Epic Tree Trimming and Removal Inc. Millburg seconded. None opposed.

New Business: Foster made a motion to approve the extension of the Summer Sprinkling Credit for residents to the October bill. Millburg seconded. None opposed.

Foster made a motion to approve the 2025-0915A Salary Ordinance. Millburg seconded. None opposed.

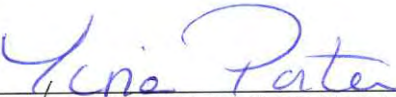
Millburg made a motion to approve Ordinance 2025-0915B Establish Benton Community Foundation Fund. Foster seconded. None opposed.

Millburg made a motion to approve the repayment of the county loan to Benton County of \$505,526.67. Foster seconded. None opposed.

At 7:50 pm Millburg made a motion to adjourn the meeting Foster seconded. None opposed.

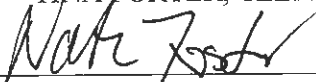
The next regular meeting is Monday October 6, 2025, at 7:00 p.m. at the Oxford Town Hall. The public is welcome and invited to attend.

Submitted by



TINA PORTER, CLERK-TREASURER

Approved by



NATE FOSTER, VICE PRESIDENT

Date Approved

10-6-25