

October 6, 2025

The Town Council of the Town of Oxford met for a regular meeting on Monday October 6, 2025, at 7:00 p.m. at the Town Hall. Nate Foster, Austin Rennick, and Cindy Millburg were present. Town employees and department heads present included Clerk-Treasurer Tina Porter, and Marshal Aaron May.

Meeting was called to order by Coffman at 7:00 p.m. – Quorum present

Claims: Rennick made a motion to accept claims in the amount of \$691,804.26. Millburg seconded. None opposed.

Minutes: Millburg made a motion to accept the minutes for the September 15 & 23, 2025 meetings. Rennick seconded. None opposed.

Disconnects: Rennick made a motion to approve those on the disconnect list and grant extensions to those who made the request. Millburg seconded. None opposed.

Clerk Treasurer's Report: Porter reported to the Council that no petitions were brought to the Clerk's office regarding the proposed 2026 budget. Notice was given for the following office closure dates for October 2025: 13th due to the holiday, 20-23rd due to out-of-town training, and the 29th due to required annual meeting. Canceling the October 20th meeting was discussed with a possible rescheduling for at least claims TBD.

Marshal's Report: May reported the installation of the new dashcam was complete and working as expected, Deputy Marshal Cox was slotted for a Pre Basic course to be completed this month. May will be checking for tall grass violations and ensuring REMC is notified of any streetlights out before the Town trick or treat events.

Assistant Superintendent's Report: Lord was not present for the council meeting but did provide information in writing to the council regarding the seasonal employment position.

Business Guests: Jim Schoen of Hoosier Associates informed the Council about upcoming carrier and policy changes for the Town's insurance renewal and provided a detailed overview of those changes for comparison. Rob Bellucci of Commonwealth provided ahead of schedule progress report for the water project Atlas is doing, the current standing of the project with Rod Green along with the payment requests and change order up for Council approval for both entities. Bellucci also reminded the Council about the annual service line notice requirements and Commonwealth's role in taking care of those notices this year as well as updating records as lines are being identified.

Public Comment: Resident's questions/comments consisted of specifics of burn barrel pickup, progress on the new town hall building, new bank, and tear down of the school.

Old Business: Millburg made a motion to approve the 2025-1006A 2026 Oxford Civil Town Budget. Rennick seconded. None opposed.

Rennick made a motion to approve the 2025-1006B Water Utility Budget. Millburg seconded. None opposed.

Millburg made a motion to accept the 2025-1006C Wastewater Utility Budget. Rennick seconded. None opposed.

Rennick made a motion to approve the Reduction Ordinance 2025-1006D. Millburg seconded. None opposed.

Millburg made a motion to accept the Iron Cloud Server Quote. Rennick seconded. None opposed.

Millburg made a motion to accept the Christmas Light contract from Christmas Décor Systems. Rennick seconded. None opposed.

Millburg made a motion to accept the quote from Uplync for Town Office phones. Rennick seconded. None opposed.

Rennick made a motion to accept the FirstNet quote for iPads for the Fire Department. Millburg seconded. None opposed.

New Business: Rennick made a motion to approve for payment Commonwealth Invoices 59990 & 62432. Millburg seconded. None opposed.

Millburg made a motion to approve SRF Disbursement Forms 16 & 17. Rennick seconded. None opposed.

Rennick made a motion to approve Atlas Pay Application 3. Millburg seconded. None opposed.

Millburg made a motion to approve Rod Green Change Order 3. Rennick seconded. None opposed.

Rennick made a motion to approve Rod Green Pay Application 2. Millburg seconded. None opposed.

The Discover Oxford Donation request was tabled for the next meeting as well as the status change for the Seasonal Employee position.

At 7:40 pm Millburg made a motion to adjourn the meeting Rennick seconded. None opposed.

The next regular meeting will be Monday November 3, 2025, at 7:00 p.m. at the Oxford Town Hall. The public is welcome and invited to attend.

Submitted by Tina Porter
TINA PORTER, CLERK-TREASURER

Approved by Tina Coffman
TINA COFFMAN, PRESIDENT

Date Approved 11-3-25