

February 17, 2026

The Town Council of the Town of Oxford met on Tuesday February 17, 2026, at 6:30 p.m. at the Town Hall. Tina Coffman, Terry Zink, Cindy Millburg, and Austin Rennick were present. Town employees and department heads present included Clerk-Treasurer Tina Porter.

A Public Hearing was opened by Coffman at 6:30 pm.

Emily Albaugh from KIRPC explained the backstory for the Downtown Revitalization Plan. Latisha Provo spoke on behalf of Discover Oxford, thanking those involved and explaining the importance of the plan. Matt Luce from Kimley-Horn presented the plan. Brooke Sauter also with Discover Oxford praised the work of Kimley-Horn.

Rennick made a motion to close the Public Hearing. Millburg seconded. None opposed. The Public Hearing was closed at 6:46 pm.

Town department heads Aaron May and Jordan Nern, as well as Town Attorney Ingrid Barce were added in attendance for the start of the Regular Meeting.

Meeting was called to order by Coffman at 7:00 pm – Quorum present

Agenda – Letter for Discover Oxford and invoices for Kimley Horn and KIRPC were added to the agenda.

Claims – Millburg made a motion to accept claims in the amount of \$182,978.56. Zink seconded. None opposed.

Minutes – Rennick made a motion to accept the minutes for January 21, 2026 Regular and Special meetings and February 2, 2026 meeting. Millburg seconded. None opposed.

Department Reports – Clerk Treasurer: Informed the Council about a representative from the Indiana Egg Board coming into the office to explain requirements for those selling eggs particularly at the Farmer's Market.

Public Works: Nern had nothing to report. Coffman asked Nern to look into getting certified in order to be able to complete the Town's PASER study for needed road work.

Marshal: May distributed a proposal from Paws n Claws for assistance with animal control situations and informed Council of repair work completed for the Durango.

Fire: No report provided by department.

Business Guests – Jason Fisher from the Benton County DHS/EM was unable to attend. Rennick provided information about possible plans to move town siren from current location to the property where the water tower is located.

Emily Albaugh from KIRPC briefed the Council on upcoming training and workshops available and explained items on the agenda for approval.

Rob Bellucci from Commonwealth provided project updates.

Public Comment – No public comments were made.

Old Business – Millburg made a motion to approve Ordinance 2026-0217C for Apartment Water Rates. Rennick seconded. None opposed.

New Business – Rennick made a motion to approve Commonwealth Amendment #6. Millburg seconded. None opposed.

Rennick made a motion to approve KIRPC's Amendment to the EDA Contract. Millburg seconded. None opposed.

Millburg made a motion to approve SRF Disbursement #26. Zink seconded. None opposed.

Rennick made a motion to approve EDA Reimbursement #2. Millburg seconded. None opposed.

Millburg made a motion to approve KIRPC's Invoice #1. Rennick seconded. None opposed.

Rennick made a motion to approve payment arrangements submitted. Millburg seconded. None opposed.

Zink made a motion to approve Transfer Resolution 2026-0217A. Rennick seconded. None opposed.

Rennick made a motion to approve Resolution 2026-0217B for the Oxford Downtown Plan. Millburg seconded. None opposed.

Millburg made a motion to approve allowing the Park Committee to place a "money thermometer" sign on town property. Rennick seconded. None opposed.

A Special Meeting to conduct a work session to review the employee handbook and department expectations was scheduled for Monday February 23, 2026, at 6:30 pm at the Town Hall.

Rennick made a motion to approve the Kimley Horn Invoice. Millburg seconded. None opposed.

Rennick made a motion to approve the KIRPC Downtown Plan invoice. Millburg seconded. None opposed.

Rennick made a motion to adjourn the meeting. Millburg seconded. None opposed. Meeting was adjourned at 7:47 p.m.

The next regular meeting is Monday March 2, 2026, at 7:00 p.m. at the Oxford Town Hall. The public is welcome and invited to attend.

Submitted by Tina Porter

TINA PORTER, CLERK-TREASURER

Approved by Nate Foster

NATE FOSTER, COUNCIL PRESIDENT

Date Approved 3/2/2020