March 16th, 2026

The Town Council of the Town of Oxford met on Monday March 16, 2026, at 7:00 p.m. at the Town Hall. Nate Foster, Tina Coffman, Terry Zink, and Austin Rennick were present. Town employees and department heads present included Clerk-Treasurer Tina Porter, Town Marshal Aaron May, Deputy Marshal Preston Cox and Public Works Superintendent Jordan Nern.

Meeting was called to order by Foster at 7:00 p.m. - Quorum present.

Claims – Rennick made a motion to approve the claims in the amount of $113,835.69. Coffman seconded. None opposed.

Minutes - No minutes were presented during this meeting.

Department Reports -

Clerk Treasurer: Porter reported multiple items needing council approval, including payment arrangements and subscription renewals. Haley's and Deno's outstanding invoices required approval after adjustments for cost discrepancies. A scheduled special session was requested for discussions with Tim Clark and Ken Smith.
Public Works: Nern reported that he had sent out information about leaf pickup to residents, submitted the 2026 emergency response plan for approval from IDEM, and the status of the tree removal at the water tower property. He also discussed upcoming maintenance scheduled, backflow prevention reporting status for certain town entities, and upcoming wellhead protection requirements. Nern will be attending a conference for the next few days.
Marshal: May informed the council of academy graduations, ongoing animal control proposal discussions, and grant applications. Job description drafts are being prepared following earlier requests.
Fire Department: Foster updated the status of changing the department to a Fire Territory. With all required hearings completed, special meetings are now scheduled for March 23, 2026, for the Town Council and Township to vote on an Ordinance to establish the Fire Territory. Fire Department requests were also reported, which included a service subscription and equipment quotes.

Business Guests -

Park & Recreation Committee: The committee updated on signed contracts with Midwest Asphalt for ongoing projects and an upcoming trivia night fundraiser. Approvals were deferred pending attorney review.
Commonwealth Engineers: Detailed updates on the Division B water utility improvement project were presented, highlighting progress and pending tasks. Change Order 3 was explained, involving a contract increase and funds reallocation. Disbursements were approved with understanding for adjustments in costs due to soil contamination matters. Discussion was had regarding Phase II - Water Treatment Project, with a decision to move forward tabled.

Public Comments - Residents inquired about the Lions Club trash bash activities, querying about vehicle storage regulations and contaminated soil details from water line excavation works.

Old Business -

Discussions on the Phase II Project & Funding options were tabled pending the special meeting scheduled on March 23rd.

Coffman made a motion to move forward with sending letters to owners of larger meters for consideration of downsizing. Rennick seconded. None opposed.

New Business -

Coffman made a motion to approve the payment arrangements submitted. Rennick seconded. None opposed.
The Council decided to table the Pickleball Construction Agreement pending further review.
Rennick made a motion to approve SRF Disbursement #27 & Pay App #8. Coffman seconded. None opposed.
Rennick made a motion to approve SRF Disbursement #28. Coffman seconded. None opposed.
Coffman made a motion to approve SRF Disbursement #29 & Pay App #9 with the reduction of the amount presented due to work previously stated as complete but was not. Rennick seconded. None opposed.
Rennick made a motion to approve Water Project Change Order #3. Zink seconded. None opposed.
Rennick made a motion to approve the SHI Annual Adobe Subscription Quote #27282987. Zink seconded. None opposed.
Coffman made a motion to approve the BMK Emergency Approvals. Rennick seconded. None opposed.
Rennick made a motion to approve Haley's Invoice #4888. Coffman seconded. None opposed.
Coffman made a motion to approve Deno's Invoice #2012201. Zink seconded. None opposed.
Rennick made a motion to approve Mosquito Masters Invoice #8218 Coffman seconded. None opposed.
Council decided to schedule a Special Session to meet with Tim Clark & Ken Smith on March 19, 2026, at 6:30 p.m.
Coffman made a motion to approve Fire Department Subscription EV Rescue Rennick seconded. None opposed.
Rennick made a motion to approve the purchase of a Fire Department Rack & UPS with the installation being done by a volunteer on the department. Coffman seconded. None opposed.
Coffman made a motion to approve Fire Department iPad Mount & Cases Quoted. Rennick seconded. None opposed.
Rennick made a motion to approve Lion's Club "Trash Bash" collection Zink seconded. None opposed.

Around the Table Council Members - Foster requested the Public Works department clear a fallen pine tree at the fire department and work on debris removal out at the wellhouses.

Coffman made a motion to adjourn the meeting. Rennick seconded. None opposed. Meeting was adjourned at 8:07 p.m.

The next regular meeting is Monday April 6, 2026, at 7:00 p.m. at the Oxford Town Hall. The public is welcome and invited to attend.

Submitted by Tina Porter

TINA PORTER, CLERK-TREASURER

Approved by Nate Foster

NATE FOSTER, COUNCIL PRESIDENT

Date Approved 4/6/2026