

April 20, 2026

The Town Council of the Town of Oxford met on Monday April 20, 2026, at 7:00 p.m. at the Town Hall. Tina Coffman, Terry Zink, Cindy Millburg, and Austin Rennick were present. Town employees and department heads present included Clerk-Treasurer Tina Porter, Town Marshal Aaron May, Deputy Marshal Preston Cox, and Town Attorney Ingrid Barce.

Meeting was called to order by Coffman at 7:00 pm – Quorum present

A Benton County Health Department invoice was added to the agenda to request approval to pay outside claims.

Claims – Millburg made a motion to accept claims in the amount of \$116,162.77. Zink seconded. None opposed.

Minutes – Rennick made a motion to approve the April 6th and April 14th 2026 meetings. Millburg seconded. None opposed.

Department Reports

Clerk Treasurer: Porter reviewed and provided information to the Council for the items on the agenda.

Public Works: A written report was provided to the Council by Nern.

Marshal: May reported annual mandatory training requirements for the department are complete and that the mow list has been started.

Business Guests

Rob Bellucci from Commonwealth Engineers spoke regarding the earlier public hearing conducted regarding the Preliminary Engineering Report for improvements to the water treatment plant and the projected timeline for SRF decisions regarding funding. Bellucci also discussed current project details to include the water main installation, hydrants that still need raised, pause on setter installation, and the start of restoration. A handout was provided to the Council showing service locations where setters were already installed, those that had known issues and/or known to of had expansion tanks installed. Bellucci also provided the Council with a specifications page for a thermal expansion device that the Council can consider adding on to the project due to recent issues experienced by some service locations.

Tim Clark with INTAC was present to answer questions the Council might have regarding his contract proposal. Attorney Ingrid Barce asked for Clark to explain to the Council some of the member requirements for taking over zoning, such as those required for the Area Planning Commission (APC), total of seven needed, as well as the Board of Zoning Appeals (BZA), which would need 5 members.

Shawn Kleinpeter with Kleinpeter Financial Group explained to the Council the rate study process to which a proposal was provided for, as well as what other services were offered by his office.

Public Comment – Residents voiced complaints about overall condition of the town streets, parks, and roadways, among others, and requested to know when cleanup and action would be taken to address the issues.

Old Business – INTAC proposal was tabled. Rennick made amotion to approve permission for Atlas to remove contaminated soil. Zink seconded. None opposed.

New Business

Rennick made a motion to approve Transfer Resolutions 2026-0420A, 2026-0420B, and 2026-0420C. Millburg seconded. None opposed.

Council decided up to 2 weeks unpaid time for 2 of the town employees with specific situations not address in the employee handbook would be allowed.

Millburg made amotion to approve the Lion's Clubs proposed adjustment to the Halloween timeline. Rennick seconded. None opposed.

Council tabled the decision on the rate study proposals.

Around the Table Concerns -

Millburg made a motion to adjourn the meeting. Rennick seconded. None opposed. Meeting was adjourned at 8:48 p.m.

The next regular meeting is Monday May 4, 2026, at 7:00 p.m. at the Oxford Town Hall. The public is welcome and encouraged to attend.

Submitted by

Tina Porter

TINA PORTER, CLERK-TREASURER

Approved by

Nate Foster

NATE FOSTER, COUNCIL PRESIDENT

Date Approved

5/4/2024