

May 4, 2026

The Town Council of the Town of Oxford met on Monday May 4, 2026, at 7:00 p.m. at the Town Hall. Nate Foster, Tina Coffman, Cindy Millburg, and Terry Zink were present. Town employees and department heads present included Clerk-Treasurer Tina Porter, Town Marshal Aaron May, and Public Works Superintendent Jordan Nern.

Meeting was called to order by Foster at 7:01 pm – Quorum present

No changes were initially requested to the agenda.

Claims – Millburg made a motion to accept claims in the amount of \$111,398.45. Coffman seconded. None opposed.

Minutes – Zink made a motion to approve the April 20th special & regular meeting as well as the April 27th special & executive meeting minutes for 2026. Coffman seconded. None opposed.

Disconnects/Extensions – Coffman made a motion to approve the disconnects and extension requests. Millburg seconded. None opposed.

Department Reports

Clerk Treasurer: Porter reviewed and provided information to the Council for the items on the agenda.

Public Works: Nern reported Councilman Rennick had assisted the department in getting brush and leaf pickup caught up and that 75% of the town was complete, connection for meter software was complete through EJP, drone footage of water tower as complementary service was provided with a full report expected in a couple weeks, April monthly reports were completed, Dustin Standish is obtaining special oil needed for blowers, and fire hydrant flushing is expected to take place soon.

Marshal: May reported on mow list completed with some already showing progress at getting their property taken care of and that new golf cart decals have arrived and ready to be distributed.

Business Guests

Simeon from Commonwealth covered the construction update on the water project, change order number four, SRF Disbursements 30 & 31 along with Pay App 10. Also provided was an update to the setter & thermal expansion tank list and discussion about options that could be approved through SRF. Council made the request to find out what is actually causing these issues before approving a fix as well as the overall cost of different options and the funding sources that would cover the cost. Council also requested an explanation as to how the valve type device proposed as a possible option actually worked and that the draft letter to send out to residents be revised.

Emily Albaugh with KIRPC presented the EDA Pay App and reminded the Council that EDA reimbursement limits up to completion of the project. Albaugh also provided information about their next board meeting and invited the Council liaison and others to attend.

Don & Shirley Johnson with the Parks & Trails Committee updated the Council on the park cleanup and pickleball court progress. Several requests were made to include; fixing/replacing broken urinal in the restroom, purchasing something to smooth the outside of the building for painting, information on where the fence was purchased in order to make repairs, allowing the committee to put in a hose & bib for cleaning and to have a water bottle fill station, as well as a request to paint the park pavilion. The committee is still working to raise funds to include two applications for grants along with a yard sale planned for May 15th & 16th.

Pam Ashcraft from Discover Oxford provided a quote and design for tree planting as well as removal of a dead tree in the square. With Council approval Discover Oxford would cover the cost.

Public Comment – Residents wanted to know when sticks/limbs would be picked up and why the service has not been happening. Council members stated it was in the ordinance to be done on Fridays and requested that Superintendent Nern acknowledge that he would get that done each Friday.

Old Business – The INTAC & rate study proposals, as well as the decision on the thermal expansion device and letter to the residents were all tabled.

Millburg made a motion to approve the emergency approval of toilets purchased and to pay the invoice upon delivery of the toilets. Coffman seconded. None opposed.

Coffman made a motion to allow the Parks & Trails Committee to purchase and put in the hose & bib, along with the water bottle fill station. Millburg seconded. None opposed.

New Business – Millburg made a motion to add SRF Disbursement 31 and Pay App 10 to the agenda. Coffman seconded. None opposed.

Millburg made a motion to approve SRF Disbursements 30 & 31 along with Pay App 10. Coffman seconded. None opposed.

Coffman made a motion to approve EDA pay app 3. Millburg seconded. None opposed.

Coffman made a motion to approve Benton County Invoices 4 & 5. Zink seconded. None opposed.

Millburg made a motion to approve the Service Sanitation emergency purchase for port a john rental and to pay invoice 9334519 for service through May 21st. Coffman seconded. None opposed.

Decision on non-billed water users was tabled.

A special meeting to discuss the current budget was set for May 12th at 6pm.

Around the Table Concerns – Porter notated that the Summer Sprinkling Credit Application had been completed and that residents must fill one out and return it in order to be eligible to receive possible credit to the sewer portion of their bill.

Coffman made a motion to adjourn the meeting. Millburg seconded. None opposed. Meeting was adjourned at 8:36 p.m.

The next regular meeting is Monday May 18, 2026, at 7:00 p.m. at the Oxford Town Hall. The public is welcome and encouraged to attend.

Submitted by Tina Porter

TINA PORTER, CLERK-TREASURER

Approved by Nate Foster

NATE FOSTER, COUNCIL PRESIDENT

Date Approved 5/12/2020