

May 18, 2026

The Town Council of the Town of Oxford met on Monday May 18, 2026, at 7:00 p.m. at the Town Hall. Nate Foster, Tina Coffman, Cindy Millburg, and Terry Zink were present. Town employees and department heads present included Clerk-Treasurer Tina Porter, Town Marshal Aaron May, and Public Works Superintendent Jordan Nern and Town Attorney Ingrid Barce.

Meeting was called to order by Foster at 7:00 pm – Quorum present

A request to purchase oil and to add all Council Members to employee scheduling accounts was added to the agenda.

Claims – Millburg made a motion to accept claims in the amount of \$783,803.45. Coffman seconded. None opposed.

#### Department Reports

Clerk Treasurer: Porter reviewed and provided information to the Council for the items on the agenda.

Public Works: Nern presented a list of unused department items, informed Council about a quote being worked on for inside coating and information about painting of the water tower, update on park restroom facilities and IDEM requirements being met. Nern also let the Council know the department had started hydrant flushing and weed spraying. Discussion with Council took place regarding areas where spraying and brush/leaf pickup were taking place as well as day-to-day routine for sampling and testing.

Marshal: May reported he was checking streetlights, provided the Clerk Treasurer with the current mow list and updated Council on Deputy Marshal's progress and uptick in duties.

Foster reported information on the Fire Department's request for a fuel pad and asked the Public Works Department to work on that.

#### Business Guests

Simeon from Commonwealth provided the Council with updates and information on the construction project, SRF Disbursement #32 and Work Change Directive #5.

Public Comment – One resident asked about who is responsible for an area north of the ditch on Howard St. to which the Council stated they would investigate. Another resident asked about Town Wide Cleanup this year to which the Council stated nothing was scheduled for this year currently as the hope is that residents will utilize the new sanitation services one bulk item per week pickup.

Old Business – Millburg made a motion to pass on the INTAC proposal. Coffman seconded. None opposed.

Millburg made a motion to approve the Kleinpeter proposal for both the water & wastewater rate study. Coffman seconded. None opposed.

Ordinance Review was tabled.

Coffman made a motion to approve the quote of \$240.16 provided from the Parks & Trails Committee for paint supplies for the Old Academy restroom. Zink seconded. None opposed.

New Business – Coffman made a motion to approve SRF Disbursement #31. Millburg seconded. None opposed.

Millburg made a motion to approve Work Change Directive #5. Coffman seconded. None opposed.

Resident Letters for check valves was tabled.

Coffman made a motion to approve a letter of support for grant purposes for the Heritage House. Zink seconded. None opposed.

Millburg made amotion to approve Indiana Waste Invoice # 65172704. Zink seconded. None opposed.

Coffman made amotion to approve Transfer Resolution 2026-0518A. Zink seconded. None opposed.

Coffman made amotion to approve the purchase of oil for the water plant up to \$2,000. Zink seconded. None opposed.

Coffman made a motion to add all council members to the employee scheduling software. Millburg seconded. None opposed.

Around the Table Concerns – No around the table discussion.

Millburg made a motion to adjourn the meeting. Coffman seconded. None opposed. Meeting was adjourned at 7:48 p.m.

The next regular meeting is Monday June 1, 2026, at 7:00 p.m. at the Oxford Town Hall. The public is welcome and encouraged to attend.

Submitted by Tina Porter

TINA PORTER, CLERK-TREASURER

Approved by Nate Foster

NATE FOSTER, COUNCIL PRESIDENT

Date Approved June 1, 2024