

May 12, 2026

The Town Council of the Town of Oxford met for a Special Meeting on Tuesday May 12, 2026, at 6:00 p.m. at the Town Hall. Nate Foster, Tina Coffman, Cindy Millburg, and Terry Zink were present. Town employees and department heads present included Clerk-Treasurer Tina Porter.

Meeting was called to order by Foster at 6:00 pm – Quorum present

Minutes – Coffman made a motion to approve the May 4, 2026, meeting minutes. Millburg seconded. None opposed.

Business Guest - Rob Bellucci from Commonwealth went over change order #4 and answered Council's questions regarding those. Bellucci also explained a plan and asked the Council to approve to disabled check valves on the new setters to alleviate issues when connecting to older lines and without needing to add other devices.

Clerk Report – Porter updated the Council on the 2024 & 2025 audit exit conference, provided information about Bison Financial Group, explained issues with employee scheduling & time off requests along with receipt turn ins, and went over some of the requirements regarding the new pickle ball court being put up by the Park Committee that need to be assured are being done.

Discussion took place over the current budget and where transfers could take place to cover additional expenses coming up for the year.

Public Comment – No public comments were made.

Old Business – Millburg made a motion to approve change order #4. Coffman seconded. None opposed.

Millburg made a motion to approve the quote for labor charges from Erin Meredith for Rommel Park restroom facilities.

The quote from Erin Meredith for Old Academy was tabled.

New Business – Coffman made a motion to allow Atlas to disable the meter setter check valves on those without expansion tanks without notification and to disable those with the expansion tanks after speaking with the resident.

Coffman made a motion for Nate Foster to create a govdeals.com account on behalf of the Town and be the signatory. Foster seconded. None opposed.

New Town Hall Items was tabled.

Coffman made a motion to approve the Huston Electric Service Agreements. Millburg seconded. None opposed.

Council agreed to set an Executive Session for May 18, 2026 at 5:30pm

Zink approved the paperwork covering a missing fuel receipt. Millburg seconded. None opposed.

Around the Table Concerns – No around the table concerns were stated.

Coffman made a motion to adjourn the meeting. Zink seconded. None opposed. Meeting was adjourned at 7:44 p.m.

The next regular meeting is Monday May 18, 2026, at 7:00 p.m. at the Oxford Town Hall. The public is welcome and encouraged to attend.

Submitted by Tina Porter

TINA PORTER, CLERK-TREASURER

Approved by Nate Foster

NATE FOSTER, COUNCIL PRESIDENT

Date Approved June 1, 2024