

September 8, 2026

The Town Council of the Town of Oxford met on Tuesday September 8, 2026, at 7:00 p.m. at the Town Hall. Nate Foster, Cindy Millburg, and Terry Zink were present. Town employees and department heads present included Clerk-Treasurer Tina Porter, and Marshal Aaron May.

Meeting was called to order by Foster at 7:00 pm – Quorum present

Agenda – No requests to amend the agenda were requested.

Minutes – Millburg made amotion to approve the minutes for the August 17, 2026, August 24, 2026, Executive & Special, and August 31, 2026, Special meetings. Zink seconded. None opposed.

Claims – Zink made a motion to accept claims in the amount of \$424,067.76. Millburg seconded. None opposed.

Disconnects/Extensions – Millburg made a motion to not carry out disconnects due to staff shortage and scheduling conflicts. Zink seconded. None opposed

Department Reports

Clerk Treasurer: Porter reviewed and provided information to the Council for the items on the agenda and upcoming Town Hall office closure dates. Scenarios with the 2027 Budget due to the Department of Local Government Finance not having a decision made yet regarding the Fire Protection Territory were explained. Porter recommended proceeding with advertising the 2027 Budget with the dates previously discussed, along with the submitting with estimates figured as if the territory would be approved. The Council voiced no objection to proceeding in this manner. Porter informed the Council about a possible issue with how a previously awarded grant from the Benton Community Foundation was processed and that an email has been sent to State Board of Accounts requesting their opinion and guidance on the matter.

Public Works:

Marshal: May presented quotes for a new patrol car for the department along with outfitting costs. May discussed Dan Patch weekend coming up and that both him and his deputy would be on duty during the festivities. Council did ask for quotes to be provided for decals

Fire:

Business Guests – Rob Bellucci from Commonwealth Engineers introduced John Standeford, Business Development Manager, who will be stepping into Maureen Haydens role upon her retirement from Commonwealth. Bellucci then discussed updates and status of the current water project as well as the request on their agenda items. Discussion between Bellucci and the Council took place regarding the Owner-Engineer Agreement #8 request for an additional \$200,000 in engineering costs associated with the current water project.

Kay Tabert, with the Park Committee, discussed with the Council the requests they had on the agenda. Tabert also asked the Council if they would look into and consider forming a park board which they feel would make things easier for things like applying for grants.

Public Comment – One resident asked about the speed limit signs coming into town on 352. Discussion took place if they were down due to the construction or if it would be an INDOT request.

Old Business – Consideration of master meters for apartments was tabled pending the Town Attorney's input.

Zink made a motion to approve the New Hire Checklist for incoming employees. Millburg seconded. None opposed.

Millburg made a motion to allow the Clerk Treasurer to create a job posting for a Town Superintendent with operator license and experience requirements. Zink seconded. None opposed.

Millburg made a motion to approve the reimbursement payment to Don Johnson in the amount of 29.45 for paint used at Old Academy Park. Zink seconded. None opposed.

New Business – Zink made a motion to approve the Conservation & Soil Districts request to utilize Old Academy for parking on October 1, 2026, during their scheduled tour. Millburg seconded. None opposed.

Millburg made a motion to require a sign in/sign out sheet at the Town Buildings for employees, contractors, vendors, and other guests. Zink seconded. None opposed.

A 2027 Holiday Schedule was presented to the Council for consideration of approval within the 2027 Salary Ordinance to be presented at a later meeting. Discussion for any revisions was tabled.

Millburg made a motion to approve the quote from Andy Mohr for a new 2026 Ford Police Interceptor Explorer for the Marshal's department along with the outfitting quotes from JTN Services and DRC Mobile up to \$67,741 total contingent on Foster speaking with Andy Morh to discuss the possibility of reducing the cost. Zink seconded. None opposed.

Millburg made a motion to approve Salary Ordinance Amendment 2026-0908A. Zink seconded. None opposed.

Millburg made a motion to approve salary Ordinance Amendment 2026-0908B. Zink opposed. Foster opposed. Motion was not carried.

Zink made a motion to approve Transfer Resolution 2026-0908C. Millburg seconded. None opposed.

Millburg made a motion to approve a donation to the Co-Op in the amount of \$50 for their Dan Patch Bingo. Zink seconded. None opposed.

The Commonwealth Owner-Engineer Agreement #8 was tabled.

Change Order #6 for the water project was tabled as well as SRF Disbursement #41 due to lack of documentation to support the requests.

Millburg made a motion for the Park Committee to prepare but not submit a Benton Community Foundation Grant for lights, motion sensor lights, and non-Wi-Fi security cameras for the new courts with submission contingent on information from State Board of Accounts as to whether the first grant approved earlier this year was processed correctly or if changes need to be made to that or future grant application processes.

Paving of the park road was tabled.

Signage for Old Academy Park was tabled, pending quotes for the request.

Dead tree removal within the park was tabled pending quotes.

Millburg made a motion to approve changing out the outside heavy wooden trash bins at the Old Academy Park shelter house with trash totes. Zink seconded. None opposed.

Zink made a motion to allow the park committee to modify the vinyl fence by removing portions of the vinyl and replacing with cable.

Around the Table Concerns – No around the tabled concerns were discussed.

Millburg made a motion to adjourn the meeting. Zink seconded. None opposed. Meeting was adjourned at 8:24 p.m.

The next regular meeting is Monday September 21, 2026, at 7:00 p.m. at the Oxford Town Hall. The public is welcome and encouraged to attend.

Submitted by Tina Porter

TINA PORTER, CLERK-TREASURER

Approved by Nate Foster

NATE FOSTER, COUNCIL PRESIDENT

Date Approved 9/21/2026

