

September 21, 2026

The Town Council of the Town of Oxford met on Monday September 21, 2026, at 7:00 p.m. at the Town Hall. Nate Foster, Tina Coffman, Terry Zink, Cindy Millburg, and Austin Rennick were present. Town employees and department heads present included Clerk-Treasurer Tina Porter, and Town Attorney Ingrid Barce.

Meeting was called to order by Foster at 7:00 pm – Quorum present

The 2027 Budget Hearing was opened by Foster. Porter stated the notice to taxpayers Form 3 was posted to the Gateway on September 10, 2026 at 4:23pm and that that public notice is available for public review on the Indiana Budget Notices website and at the Clerk Treasurer's office. The total of the proposed budget was stated to be \$1,221,500 with the proposed appropriations totaling that amount read aloud. Information was provided on how to object if any taxpayers wanted to do so. The proposed budget is scheduled to be considered for adoption at the Monday, October 5, 2026, meeting.

Foster opened the floor for any public comments pertaining to the 2027 budget. No comments were provided.

Claims – Rennick made a motion to approve the claims in the amount of \$137,716.06. Zink seconded. None opposed.

Minutes – Millburg made a motion to approve the September 8, 2026 meeting minutes. Coffman seconded. None opposed.

Department Reports

Clerk Treasurer: Porter reviewed and provided information to the Council for the items on the agenda, USDA loan & READI 2 grant status, went over a proposed holiday schedule for 2027, Assistance from the Council was requested for completing paperwork for the new patrol car and setting up IRIS for tax season. Porter also passed along concerns from residents regarding future leaf pickup and storm drainage issues. Information was passed along regarding deadlines for insurance renewal and information needed for the wellhead protection deadline coming up as well as recommendations to cut spending.

Public Work: Information was passed along about working a plan to flush hydrants.

Business Guests – Shawn Klienpeter explained to the Council how they determine rates through the rate study and presented Council with their analysis. Kleinpeter stated wastewater was looking at needing approximately 13.76% increase. It was also explained that while the projected increase of water rates was high, a new project could command that higher rate depending on funding that ends up available. Adding in a municipal rate and hydrants fees was also discussed.

Rob Bellucci with Commonwealth gave an overview of where the current water project was at and reminded the Council of the 12-month warranty for restoration.

Emily Albaugh from KIRPC let the Council know about their last meeting of the year scheduled for Oct 29th. Albaugh then explained how the remainder of the EDA funding would be handled for the current project and how that affects the County and Town until the completion and final reimbursement.

Old Business – Rennick made a motion to approve change order #6. Millburg seconded. None opposed.

Rennick made a motion to approve the CEI Owner-Engineer agreement amendment #8. Millburg seconded. None opposed.

Coffman made a motion to accept SRF Disbursement #41. Millburg seconded. None opposed.

Discussion transitioned over to Bellucci explaining the USDA request to move on the loan they are holding and that if the town were to proceed with using that then the current water rate ordinance could potentially stay as it is. It was also discussed and explained that the current round for an OCRA grant would need to be utilized by Pine Village for their larger project and that Oxford would need to consider an OCRA request in a later round but would still be eligible.

Consideration to implement master meters for apartments by a December/January timeframe by Ordinance at the next regular meeting October 5, 2026 was discussed.

Discussion was had on the surplus items needing to be added to a new list.

The quote from Epic tree service was tabled pending a new quote that would provide removal instead of just dropping.

New Business – Coffman made a motion to approve Resolution 2026-0921B. Millburg seconded. None opposed.

Millburg made a motion to approve the Gillum Machine & Tool invoice 84021 pending information from the vendor to be added to the vendor list. Coffman seconded. None opposed.

Coffman made a motion to approve the Uplync invoice UP251477. Rennick seconded. None opposed.

Millburg made a motion to approve the DRC Mobile quote for payment upon delivery and installation outside of claims. Coffman seconded. None opposed.

The municipal rate, hydrant rate and meter for Drug Plastics were tabled pending more information.

Rennick offered to be the second responsible officer for the town's IRIS account.

Rennick made a motion to approve change order #7. Coffman seconded. None opposed.

Council was okay with residents bagging their leaves in compostable bags to be placed at the curb if they desired.

Rennick made a motion to approve SRF Disbursement #42 & Pay App #15. Coffman seconded. None opposed.

Millburg made a motion to approve EDA Reimbursement #6. Rennick seconded. None opposed.

Millburg made a motion to approve Salary Ordinance 2026-0921A. Rennick seconded. Zink voted nay. Coffman abstained due to the salary increase involving her son-in-law. The motion passed by majority vote, with 3 ayes, 1 nay, 1 abstention.

Around the Table Concerns – Discussion about getting a similar graphic for the new patrol car instead of something different than the Marshal's car.

Coffman made a motion to adjourn the meeting. Zink seconded. None opposed. Meeting was adjourned at 9:12 p.m.

The next regular meeting is Monday October 5, 2026, at 7:00 p.m. at the Oxford Town Hall. The public is welcome and encouraged to attend.

Submitted by Tina Porter
TINA PORTER, CLERK-TREASURER

Approved by Nate Foster
NATE FOSTER, COUNCIL PRESIDENT

Date Approved 10/5/2020