October 7, 2026 – Special Meeting

The Town Council of the Town of Oxford met in special session on Wednesday October 7, 2026, at 6:00 p.m. at the Town Hall. Nate Foster, Tina Coffman, and Austin Rennick were present. Town employees and officials present included Clerk-Treasurer Tina Porter and Town Attorney Ingrid Barce.

Meeting was called to order by Foster at 6:00 pm – Quorum present

Business Guests – Colin Sullivan and Chris with BF&S introduced their firm and provided an overview of its engineering services, including water, wastewater, stormwater, streets, right-of-way, survey, and environmental services. The Council provided general background on the Town's current and future water projects, project administration and communication, as well as need for future street projects. No action was taken.

Department Reports & Action Items

Fire: Foster informed the Council a section of the Fire Department ladder was damaged. Quotes for replacing the full ladder were higher than expected once shipping was included, and the Fire Department requested replacing only the damaged section through Duo-Safety Ladder Corporation, a manufacturer direct order. Discussion took place regarding available funds in the Fire Department budget. The apparatus/SCBA testing quote will be on hold until after the insurance renewal is received. Foster will discuss the Fire Department budget with the Fire Department.

Coffman made a motion to use the Repair & Maintenance and Other Services line items for Repair & Maintenance Services to purchase the replacement ladder section. Rennick seconded. None opposed.

Clerk Treasurer: Porter reviewed the proposed 2026 salary ordinance and 2027 salary scenarios with the Council, including the addition of the new hires for the remaining pays of 2026, labor rates for the end of the year, and a projected General Fund shortfall under the 2027 scenarios with options discussed for covering that.

Public Comment – A resident inquired about an application submitted for the open maintenance position. Foster and Rennick explained that interviews had been conducted prior to the application being received, that applications will remain on file, and that applicants will be contacted if additional positions become available.

New Business – Rennick made a motion to approve Salary Ordinance 2026-1007A with the addition of full-time labor. Coffman seconded. None opposed.

Coffman made a motion to extend an offer of employment to the two applicants discussed. Rennick seconded. None opposed.

Around the Table Concerns – No around the table concerns were discussed.

Rennick made a motion to adjourn the meeting. Coffman seconded. None opposed. Meeting was adjourned at 7:16 p.m.

The next regular meeting is Monday October 19, 2026, at 7:00 p.m. at the Oxford Town Hall. The public is welcome and encouraged to attend.

Submitted by Tina Porter

TINA PORTER, CLERK-TREASURER

Approved by Nate Foster

NATE FOSTER, COUNCIL PRESIDENT

Date Approved 11/2/2026